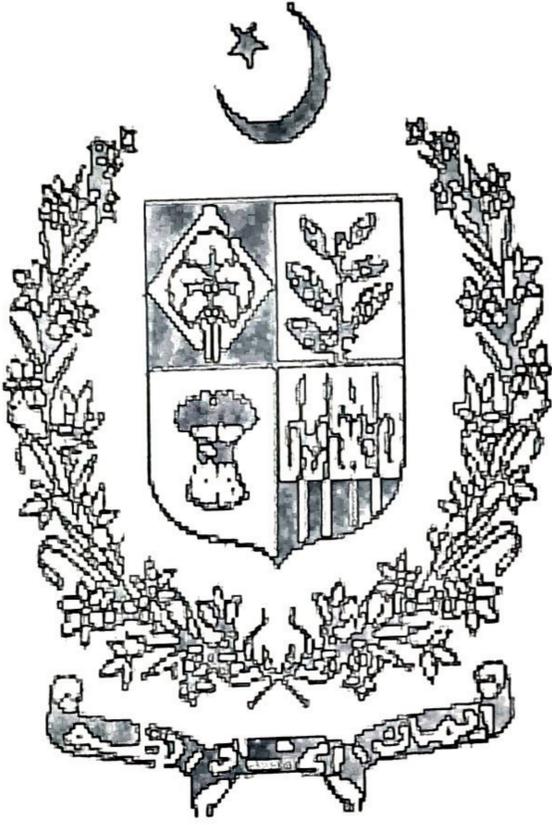
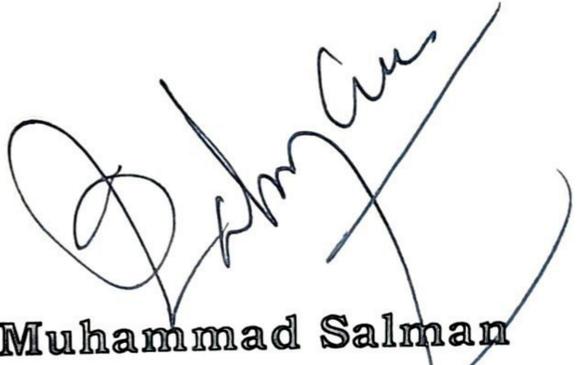


F. No. 4-15/2025-GA
Government of Pakistan
Ministry of National Food Security and Research

Terms & Conditions and Guidelines for Bidders to
Participate in the Ministry Tender due on 20-05-2025 for
Procurement of 09 Desktop Computers System for fiscal
year 2024-2025



Ministry of National
Food Security & Research
Government of Pakistan


Muhammad Salman
Section officer (GA)
Phone No. (051) 9201270

Tender fee: Rs.2000/-

F. No. 4-15/2025-GA
Government of Pakistan
Ministry of National Food Security and Research

Issue date 02-5-2025

Closing date 20-05-2025

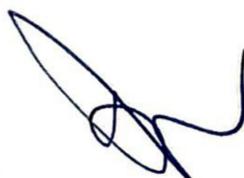
Bids Receiving Time: 11.00 AM

Bids opening time :11.30 AM

TENDER DOCUMENT FOR
Procurement of Desktop Branded Computers System (Qty:09)

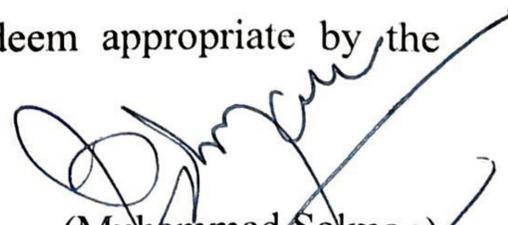
Terms & Conditions and Guidelines for Bidders to Participate in the Ministry
Tender due on 20-05-2025 for Procurement of 09 Desktop Computers System

- I. As per procedure, this tender notice has been uploaded on website of Ministry of National Food Security and PPRA authority website Islamabad.
- II. Only eligible and qualified suppliers/ bidders and firms having valid NTN and registered with the department of sales tax and income tax and placed on active tax payer list can participate.
- III. The firms/ companies those interested to participate in the said tender activity must have their proper offices/setup and managerial capacity for supply of (09 Qty) Desktop Computers system.
- IV. The participation by each bidder may be through E-Pads process and bids will be evaluated/ scrutinized by the procurement committee in accordance with the relevant rules and term & conditions.
- V. A 3% percent security deposit/CDR in favor of Section officer (GA) may be attached/ provided in original. The price(s) must be quoted with all applicable taxes/GST and final bid (s) price must come with all taxes.
- VI. A copy of CNIC along with contract number and business address as per submission of bids may be furnished.
- VII. After evaluation of bids, the supply order to the qualifying vendor will be issued and it will mandatory to complete supplies within granted time/ specified period mentioned in the supply order.
- VIII. In case of delay made with intent or any other reason 0.5 percent LD charges per day will be imposed with the approval of competent authority.
- IX. Delivery of office equipment/ computers must be completed by the concerned bidder within given time frame in the supply order with an understanding that no further extension in supply order will be granted.
- X. The firm will be responsible for complete supplies/ installation and testing of computers at their own arrangement and cost.
- XI. Payment of supplies will be made after satisfactory supplies and accepting by the end user.
- XII. The technical specification of computers with accessories and warranty are given below.



Sr. #	Tender Description	Technical Specifications	Bid Security
1.	Procurement of (09 Qty) desktop computers	<ul style="list-style-type: none"> • HP or Dell /Equivalent Core i7 13th Generation • 8 GB ram • 256 GB SSD • 1000 GB HDD • Tower with LED "19" with complete accessories & installation. • Warranty/channel Product is required 	<p>3% of Quoted Bid Amount Inclusive of applicable Taxes/GST</p> <p>(Re-fundable)</p>

- XIII. Any fake information or fake document if found during the tender process or at later stage, the proceedings will be initiated against the said bidder(s).
- XIV. The method of tender will be of single stage two envelop i.e (technical & financial bids separate) and shall be evaluated by the approved tender committee in the Ministry.
- XV. Technical bids will be opened and evaluated first by the committee and on the basis of technically responsiveness, the financial bids will be opened subsequently on communication to relevant suppliers.
- XVI. In case of any dispute or grievance of any bidder in the tender proceeding, the matter will be referred to competent authority whose decision will be binding upon the parties (procuring agency and bidders).
- XVII. A certificate of non-black listing or involvement in litigation with any other department will be required from the bidder/ supplier to provide with the bid.
- XVIII. This tender document/ bid validity will remain enforce upto 30-06-2025 i.e. CFY 2024-25 or as may extend further by the competent authority.
- XIX. The conditional bids by any firm/supplier will not be accepted and like wise no advance payment will be made regarding supplies rather it will be considered/ process after completion and acceptance of supplier.
- XX. Keeping in view of the funds/requirements, the quantity of equipment/computers can be increased/decreased.
- XXI. On completion of the satisfactory supplies, 10% performance guarantee in shape of CDR will be submitted/furnished by the successful supplier before award of supply order.
- XXII. Any other condition/ clause will be applicable/modified as may deem appropriate by the competent authority.


 (Muhammad Salman)
 Section Officer (GA)
 Ph: (051) 9201270

F. No. 4-15/2025-GA
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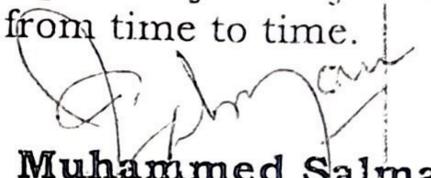
Bids Receiving Time 11.00 AM
Bids opening time : 11.30 AM

TENDER NOTICE
Procurement of Desktop Branded Computers System (Qty:09)

Ministry of National Food Security & Research Islamabad invite sealed bids (Technical & Financial) from the original manufacturers /authorized dealers /reputed suppliers registered with Income & Sales Tax Departments and are on Active Taxpayers List (ATL) having their own offices with managerial capacity to maintain stock/fresh batches of items on account of supplies of Desktop Branded Computers (09 Qty) at Ministry of National Food Security and Research (NFS&R), Government of Pakistan, Islamabad well before closing of current financial Year 2024-2025 leaving sufficient margin for clearance of payment process within the fiscal year. All prices must be quoted with appreciable taxes and final quoted price must come with inclusive of taxes. Moreover, before award of supply order, 10% performance warranty of total bid amount in the shape of CDR will be submitted by the successful firm/contractor and will be returned after successful completion of warranty period.

2. The eligible /Interested firms/companies/bidders those fulfill the required conditions are requested to register themselves on the EPADS (<https://eprocure.gov.pk/>) and submit their documents on EPADS. The participating bidders, firms, companies can obtain complete set of bidding document /Tender containing detail of items /technical specifications with terms & conditions on pay order/CDR Rs.2000/- (Non-Refundable) in favour of SO (GA), M/o NFS&R and may also download from the websites of M/o NFS&R and PPRA. The bids in original technical/financial bids (separate) may also be submitted as per prescribed format. The set of tender document can be obtained from Room No. 412, 4thFloor, B-Block, Pak-Secretariat, Islamabad on submission of written application on company letter head, duly supported by a copy of NTN & GST Certificate (s) on or before 20-05-2025 with 3% bid security otherwise without security or less security amount, bids will not be accepted/entertain. However, on the day of opening of bids, no tender will be sold as per procedure and tender will be opened by the constituted/approved committee in presence of the bidders/their representatives (who choose to present) on 20-5-2025 at 11:30AM in Room No. 412, 4th Floor, B-Block, Pak Secretariat, Islamabad.

3. In order to ensure the quality and standard of required office equipment, it is categorically highlighted that quoting of abnormal rates by any firm / vendor will straightaway lead to disqualification. This Tender Notice is also available on the websites of Ministry of NFS&R (www.mnfsr.gov.pk), PPRA (www.ppra.gov.pk) and EPADS (www.eprocure.gov.pk). The procuring agency reserves rights to accept or reject any or all bids / proposals in accordance with Rule-33 of PPRA-2004 amended from time to time.


Muhammed Salman
Section Officer (GA)
Ph: 9201270