

Government of Pakistan
Ministry of National Food Security & Research
(National Veterinary Laboratory)

Annexure-A

Clause	Descriptions	Reply	Score
a.	Description of the public body's organizations and functions, duties, powers and any services it provides to the public, including the directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks and privileges	<p>National Veterinary Laboratory (NVL) Islamabad is a subordinate office of Ministry of National Food Security & Research with following functions;</p> <ul style="list-style-type: none"> • To serve as national reference laboratory; especially for the Transboundary Animal Diseases (TADs) having economic and trade significance. • Testing of residues in livestock and livestock products to meet EU and WTO sanitary and phytosanitary conditionalities. • Provide vaccine quality control and analysis. • Active disease surveillance and virus typing. • Offer training and refreshers in lead laboratory technology and disseminate. • Investigate specific emerging veterinary disease problems as they arise. • Evaluate veterinary drugs for quality, safety, potency and efficacy. • Perform such functions, which the Federal Government approves. <p>Table of employees (Annex-A-I)</p>	
b.	Statutes, statutory rules, regulations, bye-laws, orders and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect.	NVL established through PSDP and converted to non-development in 2005. Being subordinate office to the ministry it follow Estacode for administrative purpose.	
c.	Substantive or procedural rules and regulations of general applications evolved or adopted by the public body, including any manuals or policies used by its employees	NVL is certified with ISO 9001: 2015, and some tests of animal disease diagnosis are ISO 17025: 2015 accredited.	
d.	Relevant facts and background informations relating to important policies and decisions which have been adopted, along with a statement of the policies adopted by the public	No discretionary powers occur to NVL	

	body and the criteria standards or guidelines upon which discretionary powers or exercised by it.		
e.	The conditions upon which members of the public can acquire any licence, permit, concerned, approval, grant, allotment or other benefits of what so ever nature form any public body or upon which transaction, agreements and contracts, including contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, formate, licence or authorization granted by the public body.	NVL did not issue any licence, permit.	
f.	A description of its decision makes processes as defined in the Federal Government's Secretariat Instructions, 2004 and any instructions for the time being in force for public to provide input into or be consulted about decisions.	Decision making as per government rules.	
g.	Detailed budget of the public body, including proposed and actual expenditures, original or revised revenue targets, actual revenue receipts, revisions in the approved budget and the supplementary budget.	Budget provision of FY 2024-25 is attached (Annex-A-II)	
h.	The methods where by informations in the possession or controlled of the public body may be obtained and the prescribed fee required along with the name, title and contact details of the designated officials.	The lab reports are issued to the sample submittor and not for any legal use. No such fee is applicable on providing reports.	
i.	Reports including performance reports, audit reports, evaluation reports, inquiry or investigations reports and other reports that have been finalized.	All reports are submitted to relevant section(s) of the ministry.	

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Subject: - TRANSPARENCY INTERNATIONAL PAKISTANS
RECOMMENDATIONS ON UPLOADING UPDATED INFORMATION ON
THE WEBSITE OF NFSANDR DEPARTMENT GOVERNMENT OF
PAKISTAN ENSURING CITIZENS ACCESS TO CLIMATE DATA AS PER
ARTICLE 19A OF THE CONSTITUTION OF PAKISTAN RIGHT OD
ACCEDD TO INFORMATION ACT 2017 SUPREME COURT OF
PAKISTAN JUDGEMENT IN C P NO 3532 2023.

Kindly refer to your letter No.F.10-3/2025-Coord (Info), dated 16th January, 2025 on the subject cited above.

2. The requisite information is enclosed herewith as **Annex-A** on the prescribed formate in respect of National Veterinary Laboratory, Ministry of National Food Security & Research Islamabad.
3. This issue with the approval of DG, NVL.


(Muhammad Noman)
Administrative Officer

✓ Mr. Muhammad Mumtaz, Section Officer (Coord), M/o National Food Security & Research, ISB.
U.O. No.F.30-10/2006-Admn-NVL
Islamabad, the 23rd January, 2025