



GOVERNMENT OF PAKISTAN
MINISTRY OF NATIONAL FOOD SECURITY & RESEARCH
PAKISTAN TOBACCO BOARD

No. A.G.-25/ 393 /PTB

Peshawar, the 29th January, 2025

Mr. Muhammad Mumtaz,
Section Officer (Coord),
Ministry of National Food Security & Research,
Islamabad.

Subject: - **TRANSPARENCY INTERNATIONAL PAKISTAN'S RECOMMENDATIONS ON UPLOADING UPDATED INFORMATION ON THE WEBSITE OF NFS&R DEPARTMENT GOVT. OF PAKISTAN ENSURING CITIZENS ACCESS TO CLIMATE DATA AS PER ARTICLE 19A OF THE CONSTITUTION OF PAKISTAN, RIGHT OF ACCESS TO INFORMATION ACT 2017, SUPREME COURT OF PAKISTAN JUDGEMENT IN C. P. NO. 3535/2023**

The undersigned is directed to refer to the Ministry's letter No. F.10-3/2025-Coord(info) dated 16th January 2025, on the subject mentioned above. It is hereby conveyed that the Pakistan Tobacco Board has been maintaining its website in compliance with the Ministry's instructions. The required information, along with the relevant links, is provided in the proforma below:

Clause	Website: https://ptb.gov.pk	Remarks
(a)	Description of the public body's organization and functions, duties, powers, and any services it provides to the public, including a directory of its officers and employees, indicating their duties and functions and their respective remunerations, perks, and privileges.	<ul style="list-style-type: none">• https://ptb.gov.pk/pakistan-tobacco-board-ordinance-1968• https://ptb.gov.pk/telephone-directory• https://ptb.gov.pk/budget-2024-25/
(b)	Statutes, statutory rules, regulations, by-laws, orders, and notifications, etc. applicable to the public body disclosing the date of their respective commencement or effect.	<ul style="list-style-type: none">• https://ptb.gov.pk/ptb-service-rules-1985-amended-2020
(c)	Substantive or procedural rules and regulations of general application evolved or adopted by the public body, including any manuals or policies used by its employees.	<ul style="list-style-type: none">• https://ptb.gov.pk/tobacco-marketing-control-rules-2016-0
(d)	Relevant facts and background information relating to important policies and decisions which have been adopted, along with a statement of the policies adopted by the public body and the criteria standards or guidelines upon which discretionary powers are exercised by it.	<ul style="list-style-type: none">• https://ptb.gov.pk/minutes-board-directors-meetings• https://ptb.gov.pk/pakistan-tobacco-board-ordinance-1968
(e)	The conditions upon which members of the public can acquire any license, permit,	<ul style="list-style-type: none">• https://ptb.gov.pk/format-export-registration-application-form

	consent, approval, grant, allotment, or other benefits of whatsoever nature from any public body or upon which transactions, agreements, and contracts, including contracts of employment which can be entered into with the public body, along with particulars about the recipients of any concession, permit, license, or authorization granted by the public body.	<ul style="list-style-type: none"> • https://ptb.gov.pk/format-export-registration-certificate • https://ptb.gov.pk/format-exporter-profile • https://ptb.gov.pk/format-tobacco-export-permit • https://ptb.gov.pk/potentials-and-tobacco-export-procedures
(f)	A description of its decision-making processes as defined in the Federal Government's Secretariat Instructions, 2004, and any instructions for the time being in force for the public to provide input into or be consulted about decisions.	<ul style="list-style-type: none"> • Not applicable.
(g)	Detailed budget of the public body, including proposed and actual expenditures, original or revised revenue targets, actual revenue receipts, revisions in the approved budget, and the supplementary budget.	<ul style="list-style-type: none"> • https://ptb.gov.pk/budget-2024-25
(h)	The methods whereby information in the possession or control of the public body may be obtained and the prescribed fee required along with the name, title, and contact details of the designated officials.	<ul style="list-style-type: none"> • https://ptb.gov.pk/complaintssuggestions-ptb-under-rti
(i)	Reports including performance reports, audit reports, evaluation reports, investigation reports, and other reports that have been finalized.	<ul style="list-style-type: none"> • Will be uploaded after the approval of the competent authority.


(Dr. Syed M. Waqas Gillani)
 Deputy Secretary (Admn)