

Government of Pakistan
Ministry of National Food Security & Research
(Federal Water Management Cell)



GOVERNMENT PROCEDURES - EASE OF DOING BUSINESS

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1. **Federal Water Management Cell (FWMC) – An Introduction**

The Federal Water Management Cell (FWMC) being part and parcel of the Ministry of National Food Security and Research (M/o NFS&R), within the context of attaining and sustaining food security, is serving as technical arm of the Ministry to deal with all the matters related to irrigation water management and agriculture mechanization.

2. **Services Catered by FWMC**

FWMC is responsible for issuance of certificate in the prescribed manner and format as per Annex-B of ***Fifth Schedule to the Customs Act 1969 (IV of 1969)*** to the effect that the following imported goods are bonafide requirement for use in the agriculture Sector so that applicant firm/company could claim concessions allowed therein:

S.No.	Description
1.	(G) Post-harvest Handling and Processing and Miscellaneous Machinery
	(4) Pre-fabricated CO ₂ Controlled Stores
	(H) Green Houses Farming and Other Green House Equipment
	(I) Machinery, Equipment and Other Capital Goods for Miscellaneous Agro-based Industries like Milk Processing, Fruits, Vegetables or Flowers Grading, Picking or Processing etc

3. **Procedure for Issuance of Certificate**

Receipt of application and thorough evaluation against required documents and take following actions:

- a) **Documentation in Order and Correspond to HS Codes**
Recommend the case for the approval and issue certificate to the company in prescribed manner and format (**6 working days**)
- b) **Documentation not in Order But Correspond to HS Codes**
Return the application to meet the deficiencies (**3 working days**)
- c) **Documentation in Order But Not Correspond to HS Codes**
Recommend the case for issuance of rejection letter and issue rejection letter indicating reasons of rejection (**3 working days**)

4. Documentation Required

- i) Company **Registration with FBR** (NTN Certificate)
- ii) Company **profile**
- iii) **Details for machinery/equipment** being imported with technical specifications
- iv) **Letter of Credit (L/C)** [Attested by the Bank] and **Proforma Invoice** [Attested by the Company]
- v) Certificate from Engineering Development Board (**EDB**) as per Para-i of Preamble of 5th Schedule to the Customs Act
- vi) **Plan Map** (Detailed drawings indicating where the machinery/equipment will likely be installed)
- vii) **Certificate by the Company** indicating that the machinery/equipment being imported is one time shipment or partial shipment (**Para-iii of Preamble of 5th Schedule**)
- viii) **Affidavit by the Company** indicating that the goods being imported shall not be sold or otherwise disposed-off within a period of five years of its import (**in case of good under S.No.1-H of Customs Act**)

5. Timelines/Processing Time (Flow Chart)

The timelines/processing time indicating steps for issuance of certificate or otherwise is indicated in the flow chart is at **Annex-I**.

6) Information for Importers

The applicant and/or their representative can contact FWMC to get updates regarding status of his application through telephone, post etc. about the status of application.

7) Notification for Public Awareness

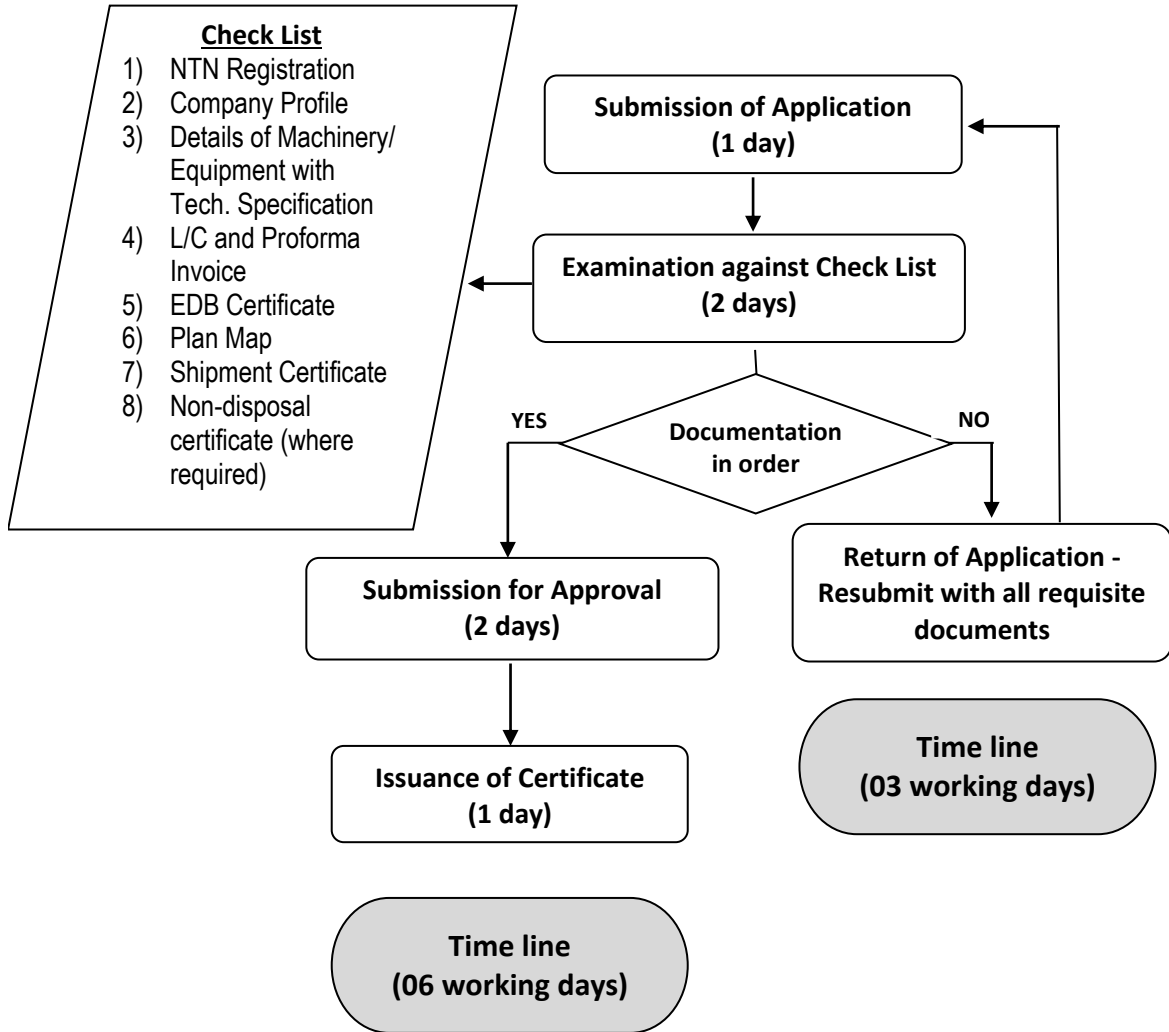
All the information indicating the procedures and documentation required for seeking certificate is uploaded on Ministry's web pages for facilitation of interested parties.

8. Redressal of Grievances

Any applicant aggrieved of by the rejection may contact to the following for redressal of grievances:

Director General
Federal Water Management Cell
1st Floor, Adeel Plaza, 69-E, Blue Area, Islamabad
Tel: 051-9245103 and Fax: 051-9245102

Annex-I Flow Chart Depicting the Timelines of Different Steps



No fee is charged for issuance of certificate