



No. F.1-7/2022-WP/FPMU
Government of Pakistan
Ministry of National Food Security & Research
(Federal Projects Management Unit)

SITUATIONS VACANT

Applications are invited from suitable candidates for appointment to various posts (PPS-01 to 08) based at Islamabad under the water projects namely "

1. National Program for Improvement of Watercourses In Pakistan Phase-II,
2. National Program for Enhancing Command Area in Barani Areas of Pakistan,
3. Water Conservation In Barani Areas of Khyber Pakhtunkhwa, purely on contract basis in the Federal Projects Management Unit (FPMU), Ministry of National Food Security and Research, initially for a period of one year extendable further on yearly basis till the completion of the project. The positions will be filled strictly on merit basis in a transparent manner and in accordance with the guidelines provided in Ministry of Finance O. M. No. F. 4(9) R-14/2008 dated 18th April, 2022.

S. #	Name of the post & Pay Package	No. of posts	Qualification/Experience	Age Limit
1.	Assistant Director (Coord) – PPS-07	01	<ul style="list-style-type: none">• MS Agri. Engg/Master In Project Management (MPM)/ M.A Economics/ MBA/ Masters in Social Sciences from recognized university.• Experience in Research and Development.	25 – 35
2.	Assistant Director (Admn & Accounts) – PPS-07	01	<ul style="list-style-type: none">• Master Degree in Finance Management/ MBA (Finance)/ACA/ACMA/Masters in Social sciences• Experience of working in an organization.	25 – 35
3.	Assistant Director (Accounts) PPS-07	01	<ul style="list-style-type: none">• Master Degree in Finance Management/ MBA (Finance)/ACA/ACMA/Masters in Social sciences• Experience of working in an organization.	25 – 35
4.	Assistant Director (Admn) PPS-07	01	<ul style="list-style-type: none">• Master Degree in Finance Management/ MBA (Finance)/ACA/ACMA/Masters in Social sciences• Experience of working in an organization.	25 – 35
5.	Computer Operator – PPS-06	06	<ul style="list-style-type: none">• B.A/B.Sc/B.Com/Post Graduate Diploma• Experience of working with public/private organization.	25 – 35
6.	Assistant – PPS-05	01	<ul style="list-style-type: none">• B.A/B.Sc/B.Com• Preference will be given to computer literate.	25 – 35
7.	Dispatch Rider PPS-01	01	<ul style="list-style-type: none">• Matric• Valid License• Experience of working in Government/Semi Government or Private Org.	20 – 30
8.	Office Boy– PPS-01	01	<ul style="list-style-type: none">• Matric• Experience of working In Government/Semi Government or Private Organization	20 – 30
9.	Naib Qasid– PPS-01	04	<ul style="list-style-type: none">• Matric• Experience of working in Government/Semi Government or Private Organization	20 – 30
10.	Security Guard/ Chowkidar – PPS-01	03	<ul style="list-style-type: none">• Matric• Experience of working in Government/Semi Government or Private Organization	25 – 35
11.	Sweeper – PPS-01	02	<ul style="list-style-type: none">• Primary• Experience of working as sweeper in Government/Semi Government or Private Organization	20 – 30

Note: In all cases the general instructions/recruitment policy of Establishment Division contained in their O. M. No. 53/1/2008-SP dated 22.10.2014, 16.01.2015 and 03.03.2015 as amended from time to time will be followed.

2. Recruitment to the above posts would be on contract basis and subject to the following conditions:-

- I. Women are encouraged to apply for the above posts.

- ii. Government employees should apply through proper channel However, the NOC shall be submitted and produced at the time of test/interview. Failing which applicant will be not be allowed for test/interview.
- Applications on the prescribed form along with copies of CNIC educational transcripts, experience certificates, NOC(where required) shall be submitted to the undersigned at the below given address within 15 days of publication of this advertisement for posts carrying PPS-05 to PPS-07. The form can be downloaded form the website of Ministry of National Food Security and Research (www.mnfsr.govt.pk). The name of the post applied shall be clearly mention BOLDLY on the envelop.
- iii. Prescribed application form shall also be used for applying for posts carrying PPS-1-2 which can be downloaded from the website of Ministry of National Food Security and Research (www.mnfsr.govt.pk). Duly filled form, in all respects, shall reach the undersigned with in fifteen (15) days from the publishing of this advertisement.
- iv. Incomplete applications as well as applications received after due date will not be entertained.
- v. Only shortlisted candidates will be called for test/interview.
- vi. No TA/DA would be admissible for appearing in test/interview.
- vii. The competent authority reserves the right not to fill the posts or withhold the appointment of any or all posts without assigning any reason.

(Mohamamd Asif Kakar)
National Projects Coordinator
Federal Projects Management Unit
1st & 2nd Floor, Block No 2, Plot # 04, Sitara Market,
G-7 Markaz, Islamabad
051-9252419

MINISTRY OF NATIONAL FOOD SECURITY AND RESEARCH
APPLICATION FORM (PPS 05-08)

Affix Passport
size photograph

Name of Post Applied for: _____

Project Name: **Federal Project Management Unit**

Name (in Capital letters): _____

Father's Name: _____

CNIC No: _____

Date of Birth (dd-mm-yy): _____ Age: _____ Gender: _____

Domicile: _____

Qualification: _____

(Attach copies of Degrees/Testimonials)

Experience (years): _____

(Proof of Experience: Attach additional pages if required)

Email Address: _____

Contact: Mobile: _____ Residence: _____

Permanent Address: _____

Declaration: I certify that all information, provided by the undersigned in this application form is true and correct to the best of my knowledge and belief

Date: _____

Signature: _____

MINISTRY OF NATIONAL FOOD SECURITY AND RESEARCH

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Date: _____

Signature: _____